

# How to register colleagues for the Early Career Framework



## Principal or Head Teacher

Inform the DfE that you intend to have ECTs in school

click here 

Register on DfE portal

Nominate your school's induction tutor to manage the programme

## Induction Tutor


They will receive an email from DfE to complete the process, which is two-fold

click here 

Contact Exchange Teaching Hub 


### ETH will contact you to request:

- ECT information
- Mentor Information
- Confirm intent to partner with UCL for the ECF programme

 TSH will schedule half termly live training for all participants and email schedules to ECTs and mentors

Register for the 'Full Induction Programme' on the DfE portal 

DfE collates information regarding ECTs and mentors and verifies for funding

Details are passed from DfE to **UCL** and access is given to the platform. Participants receive an email with their login details 

If you need any support with this process, please contact us on  
[ECTinduction@ExchangeTeachingHub.org.uk](mailto:ECTinduction@ExchangeTeachingHub.org.uk)